



OHIO BURSARS ASSOCIATION • EST. 1977

Ohio Bursars Association

Spring Business Meeting

April 29, 2022

OBA Conference – Marriott Columbus Airport

- I. Meeting call to order by President Laura Shannon – 9:02am
- II. Kendel Holloway will review the FA21 business meeting minutes
 - a. Notes reviewed/provided for review by OBA
 - b. A motion to approve the Business Meeting Minutes was made by Jessica Mautz; a second to approve was made by Lori Frye. **The motion carried.**
- III. Laura Shannon will review the membership report
 - a. 15 paid business partners this year, invoiced 29
 - b. Looking at ways to increase business partner membership (bad contact info?)
 - c. Struggle to fill membership-at-large position
 - d. Schools – please share business contacts you have with the OBA
 - i. Please send name and contact info to Dawn to update listserv
 - e. 43 schools paid this year, 60 invoiced
 - i. Laura found 30 schools not a part of the OBA
 1. Got 3 schools who weren't OBA members to join us/conference
 - ii. Ways to engage schools and benefits of joining OBA
 - f. A motion to approve the Membership Report was made by Kim Engle; a second to approve was made by Lori Frye. **The motion carried.**
- IV. Cory Gadel will review the treasurer report
 - a. Updated balance roughly \$63K
 - i. Balance will decrease once conference fees are paid and clear bank
 - b. **Revenue-** OBA has collected \$19,875.75 in membership dues and conference registrations as of 3/31/22. Additional revenue from conference dues have been recorded in April.
 - c. **Expenses-** For the current fiscal year the OBA has paid \$2,547.65 in website hosting fees, summer board meeting, and insurance. A total of \$2,474.49 has been paid for the 2022 Spring Conference as of 3/31/22. An expected \$30,000 in conference expenses are expected throughout the next 2 weeks.

- d. **Outlook** – After all conference dues and expenses are recorded the OBA ending balance for May is projected to be roughly \$45,000. The board will review the Treasurer’s report at the summer meeting once all charges and credits are finalized. We look forward to beginning to host the free 1-day conference in the fall moving forward.
 - e. A motion to approve the Treasurer Report was made by Kendel Holloway; a second to approve was made by Annetta Keller. **The motion carried.**
- V. Plan for quarterly zoom meetings
- a. Increase member engagement
 - b. Share ideas and networking with OBA members
 - c. Birds of a feather quarter zoom meetings
 - i. Schools
 - ii. ERP systems
 - iii. Won’t need to register – just join!
 - iv. Ideas for more quarterly meetings?
- VI. Motion for OBA by-law change/addition
- a. Membership-at-large
 - i. Does not specify that position “has” to be a school member
 - ii. Add D6d – if represented by business partner, position is non-voting member of board
 - 1. If represented by school member, position is voting member of the board
 - iii. Allows this position to be filled by business partner
 - iv. Will need to wait 30 days to vote to OBA members
 - 1. If motion passes at that time, then OBA will accept nominations to fill the position
 - v. Recommended by-law change will be sent to OBA listserv prior to official voting
- VII. Voting for open board positions
- a. Secretary – Kendel Holloway
 - i. All aye
 - ii. Approved
 - b. Membership-at-large – no current nominee
 - c. 4-year public – Leigh Jackson
 - i. All aye
 - ii. Approved
 - d. Private rep – Shannon Hadding
 - i. All aye
 - ii. Approved
 - e. Treasurer – Andrea Steward
 - i. All Aye
 - ii. Approved
 - f. President – elect - Becky Lewis
 - i. All Aye
 - ii. Approved

- VIII. Recap and hope for the future
 - a. Thank you, Lori Frye and Kim Engle, for all you have done and continue to do for the OBA!

- IX. Adjournment – 9:25am
 - a. A motion to adjourn the meeting was made by Kim Engle; a second to approve was made by Lori Frye. **The motion carried.**